

ATTACHMENT D

Consent to Release and Exchange of Information

A copy of this form is considered as valid as the original. The Contact Person will send copies of this form to all individuals/agencies listed below. Individuals/agencies listed are responsible for providing requested information.

We want to protect student and family confidentiality, while complying with both state and federal law, including but not limited to the Privacy Act of 1974, specifically the Family Educational Rights and Privacy Act (FERPA.) By signing this form, you are giving permission to the individual(s)/organization(s)/agency(ies) listed below to share information which would otherwise be confidential.

- ◆ Child/Student _____ Birth date _____
(Legal Last Name) (First) (MI) (Mo Day Yr)

I give permission for the parties named below to release and receive written and verbal information regarding the above named child/student for the purpose of the release and exchange of educational records and program information to coordinate after school activities with the school day.

- ◆ I understand that I may revoke permission by giving written notice to each party named below. I understand
Matthew Larson

(Contact Person)
Director /Shimek Before and After School Program (Shimek BASP) (319)530-1413
(Position/Agency) (Phone #)

can direct me to the shared information upon request.

- ◆ The following agencies and organizations will collaborate with one another in planning, coordinating, and delivering services to students receiving services under the program, Shimek BASP being administered by the Iowa City Community School District. Therefore, this form permits the use, disclosure and redisclosure of confidential information for the purpose stated above and delivery of said services.

I understand that state and federal law prohibits persons that receive mental health, alcohol or drug abuse, and educational records from redisclosing those records without permission. I also understand that not every organization that may receive a record is required to follow federal HIPAA rules governing the use and disclosure of protected health information. [HIPAA is a federal law intended to protect confidentiality of health care information.]

I HEREBY GIVE PERMISSION TO THE PERSON(S), AGENCY(IES), AND ORGANIZATION(S) THAT RECEIVE RECORDS PURSUANT TO THIS AUTHORIZATION TO RELEASE AND REDISCLOSE THAT RECORD AND THE INFORMATION IN THAT RECORD TO OTHER PERSONS, ORGANIZATIONS, OR AGENCIES LISTED HEREIN FOR THE PURPOSES OUTLINED ABOVE, BUT FOR NO OTHER PURPOSE WHATSOEVER.

1.	ICCSA	(319)688-1000
	_____ Name of Individual and/or Position and Agency	_____ Phone
	Address: <u>1725 N. Dodge St. Iowa City, IA, 52245</u>	
	Info to share: Written and verbal information about the student, Behavior management plans	
2.	Shimek BASP	(319)530-1413
	_____ Name of Individual and/or Position and Agency	_____ Phone
	Address: <u>1400 Grissell Pl. Iowa City, IA, 52245</u>	
	Info to share: Written and verbal information about the student, Behavior management plans	

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3.	Name of Individual and/or Position and Agency	Phone
	Address: _____	
	Info to share: _____	
4.	Name of Individual and/or Position and Agency	Phone
	Address: _____	
	Info to share: _____	

- ◆ I understand that this permission and release is valid for one year following its execution, and that this permission and release will **expire one year from today's date**. I understand that this permission and release may be revoked. I understand that if this permission is revoked, it may not be possible to continue to participate in certain programs. I will be informed of that possibility if I wish to revoke this permission. I also understand that records disclosed before this permission is revoked may not be retrieved. Any person, agency, or organization that relied on this permission may continue to use records and protected information as needed to complete work that began prior to the revocation of this permission.

Signature _____ Date: _____
Parent/Legal Guardian

Signature _____ Date: _____
Student

SPECIFIC AUTHORIZATION FOR RELEASE OF INFORMATION PROTECTED BY STATE OR FEDERAL LAW:			
My signature authorizes release of all information relating to (check appropriate boxes):			
<input type="checkbox"/> Mental Health/Psychological	<input type="checkbox"/> Substance Abuse	<input type="checkbox"/> HIV Status/AIDS related testing	
<input type="checkbox"/> Other (specify) _____			
◆ Signature _____	Date _____	◆ Signature _____	Date _____
Parent/Legal Guardian		Student	Date

◆ Witness _____ Date: _____
Name of Individual and/or Position and Agency



BASP Student Demographic Information Form

This information is voluntary and being requested to ensure all programs using District buildings are serving all students and their diverse needs. The Iowa City Community School District has a non-discrimination policy to ensure students are not discriminated against in educational programs and activities.

Student's Name: _____ Date: _____

Please fill out the information below by placing an "X" next to the appropriate field:

Funding	Yes	No
Private Pay		
Student receives Childcare Assistance (CCA)		
Students receives 21 st CCLC Funding		
Students receives Bridge Care Funding		

Students by Special Services	Yes	No
Student has a Disability		
Student is Free/Reduced Lunch		
Student has Limited English Proficiency (optional)		

Gender	
Female	
Male	

Race/Ethnicity	
(A)Asian	
(B)Black or African American	
(I)American Indian or Alaska Native	
(P)Native Hawaiian/other Pacific Islander	
(W)White	
(H)Hispanic/Latino	

Parent/Guardian Signature_____